

**NOTICE TO LEAVE PREMISES**

TO: \_\_\_\_\_

The purpose of this letter is to ask you to LEAVE the premises now in your possession, situated in the City of \_\_\_\_\_, County of Cuyahoga, and State of Ohio, and known as \_\_\_\_\_, together with the lot of land on which these premises are located. You are being asked to leave for the following reason:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Your compliance with this Notice within \_\_\_\_ days after its service will prevent any further eviction action against you.

**YOU ARE BEING ASKED TO LEAVE THE PREMISES. IF YOU DO NOT LEAVE, AN EVICTION ACTION MAY BE INITIATED AGAINST YOU. IF YOU ARE IN DOUBT REGARDING YOUR LEGAL RIGHTS AND OBLIGATIONS AS A TENANT, IT IS RECOMMENDED THAT YOU SEEK LEGAL ASSISTANCE.**

If a judicial proceeding for eviction is instituted, you may present a defense. Nothing herein shall constitute an election of remedies by Landlord.

Yours respectfully,

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Phone

Dated this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.